



MiniTHON Committee Captain/Member Application

Committees

Entertainment - Plan activities that will create interest, excitement, and motivation so that students want to become involved with miniTHON, especially as participants. Contact all outside entertainment for the day of the event and other activities associated with miniTHON. (Entertainment will hold their meetings the second Thursday of every month.)

Communications/Technology - Effectively create awareness of the miniTHON by utilizing a variety of communication and technology tools. This includes but is not limited to newspapers, posters, flyers, Web sites such as Facebook, Twitter, promotional videos, and any other school appropriate tool. Oversee and maintain the Hempfield miniTHON webpage keeping up to date information for school and community members. Oversee the solicitation of gifts-in-kind received from businesses as well as the gift acknowledgement process. (Communications/Technology will hold their meetings the third Thursday of every month.)

Operations/Hospitality - create a site layout for committees so they may plan accordingly and work with their individual committees to determine specific needs; make arrangements to turn the facility into the miniTHON site. Create menu for day of miniTHON and ask local restaurants and distributors for donations; make arrangements for deliveries from sponsors. (Operations/Hospitality will hold their meetings the second Friday of every month.)

Finance - Manage overall budget and help determine the monetary goal; suggest possible sources of income and sponsorships; suggest format for documenting monetary donations and gifts-in-kind and work closely with faculty advisers.

Fundraising - Develop and implement multiple pre-miniTHON fundraisers for both the school and community in order to help generate interest in your upcoming event; work communications/technology committee to create announcements for these events. (Fundraising will hold their meetings the second Wednesday of every month.)

Committee meetings will be held monthly throughout the school year. Additional meetings in the spring will be added. Committee members are expected to attend all meetings and must communicate with the Committee chair if unable to attend. This is not a social activity and the success of HHS MiniTHON relies completely on the commitment of the organization's student members.



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Name: _____

Grade: _____ Cell Phone # _____

Homeroom Teacher _____ Lunch Sem. 1 _____ Lunch Sem. 2 _____

Flex Teacher Sem. 1 _____ Flex Teacher Sem. 2 _____

Committee Preference:

We will make every effort to assign you to your first choice of committee preference. However, decisions will be based on the needs of the organization.

#1 Choice _____

#2 Choice _____

Please list other extra-curricular activities you are involved in throughout the school year or any other outside activities that requires a time commitment (work, club sports, etc.).

Committee Captain: Committee Captains will take direction from their Committee Chair, share responsibilities with other captains on their committee, attend all committee meetings, and recruit student committee members for events and fundraising and delegate tasks to their committee members. Captains must also understand that this is not a social activity and that it will take commitment to pull off a successful year.

*I would like to be considered as a Committee Captain – YES _____ (Check)

Why do you want to participate in Hempfield MiniTHON? (Use the back if necessary)

Signature: _____

Date: _____